



**EDM.NET
Professional Edition**

EDM.NET Professional Edition

Recommended for medium sized offices that don't require workflow, archiving, and Microsoft Outlook synchronization.

Overview

EDM.NET Professional Edition is the ideal web-based paperless office product for all industries. It's the leading, intuitive browser-based document management software solution with greater functionality than any product in its class, at a better price. EDM.NET Professional is perfect for any small to medium sized organization making the transition to a paperless environment.

Benefits

Once your files have been scanned and indexed into EDM.NET a whole new way of doing your business can take shape. EDM.NET allows you to access your documents from anywhere you can get access to the Internet and a web-browser. This allows you to always have access to all your important files, client's information, receipts, client notes, memos, correspondence, photos, applications, quotes, estimates, etc.. Any electronic document becomes instantly accessible to do your job better, faster and more reliably.

Wireless Access To Your Documents

With the inexpensive costs of wireless devices such as Pocket PC you can now access your documents from anywhere in the world. All you need is an Internet connection and Microsoft's Internet Explorer browser. You will be able to retrieve and review your documents allowing greater freedom and flexibility. Imagine being at a client site and remotely accessing your client's information, files, and documents. EDM.NET makes it possible.

Administration

EDM.NET Professional Edition requires little to no administration once it is installed and configured. Employees can easily access EDM.NET from inside/outside the office using the web-browser. Searching for a document is simple and e-mailing it is a click away.

Powerful Document Management for Smaller Enterprises

The need for smaller organizations to get a handle on their data has never been greater. With governmental regulations like HIPPA being enacted, you need to service clients better, quicker and faster to remain competitive. That's why we bring you **EDM.NET Professional** – with more functionality than any product in its class. Take advantage of document management functionality previously seen in software applications costing a quarter of a million dollars or more. If it's absolutely essential that your E-mails, documents, purchase orders, CAD or other images are all captured, stored and accessed in an efficient manner, then EDM.NET Pro is your choice.

Speed, Quality & Ease of Use

EDM.NET Professional transforms any type of document into instantly accessible knowledge assets by providing powerful, browser based storage, management and search. Our **"Fast-Find"** search technology provides quick, easy access to all your vital information, and retrieves only pertinent files contained within EDM.NET Pro's electronic library. EDM.NET Pro seamlessly integrates with your Microsoft Office applications and your Outlook® E-mail. Security controls protect and secure documents for safe revision and distribution to internal and external users. EDM.NET Pro is easily accessible via internal networks, or over the web.

Easy to Access, Set-up, Administer & Support...

EDM.NET Professional is an easy to use, scalable, robust, out-of-box solution. End users require only minutes of training it's that easy to use. You can quickly migrate files or folders from your existing network into the Extreme Document Management System.

EDM.NET Pro Product Features & Highlights

You'll be up and running in minutes with **EDM.NET Professional** - a true out of the box solution. Simply take your existing documents and drag & drop them into the system. There's no complicated setup, implementation or involved training needed. EDM.NET Pro is the browser-based, efficient choice for smaller organizations.

Drag & Drop Folders and Files

EDM.NET Professional supports simple to use Drag & Drop functionality to move or copy your folders and files from within the browser.

System Requirements

Extreme Document Management Professional is a browser based software Product that easily installs on your server, and resides on you internal network. Attach EDM.NET Pro to a scanner (or point your digital copier to Pro) and you can scan documents into the pending area of EDM.NET Pro, as well as easily drag and drop Word, Excel, CAD, Project – any type of document - into the system. From there, you can setup, name, and rename your folders and files in an easy fashion, for quick search, forwarding and retrieval later.

"Savings in operational cost derived from an ECM solution average between 40% to 45% with the highest observed savings reaching 60%"
Gartner Group, 2003

"Deploying an ECM-Document Management Solution to improve the efficiency and accuracy of business processes can commonly result in a 20% - 40% gain in productivity"
AMR, 2002

Fast and Accurate Document Searching

- **Search Options** - Browse your documents easily in a tree-based structure, use "*Fast-Find*" search technology to find documents using standard or custom fields. You can also use the Content Search to search the contents and metadata associated with the documents.
- **Security** – Ensures users are restricted to retrieve only the documents they have permissions to access.
- **Powerful** – Don't let its ease of use fool you; this is a very powerful and precise search engine. Precision means you receive only the results that best match the search criteria you have entered.

User System Requirements

- Internet Explorer 5.5 SP2 or higher

Server System Requirements

- Intel Pentium III processor
- 256MB of RAM (1.0GB rec.)

Software Requirements

- Windows 2000/2003 Server
- Microsoft® Internet Information Server (IIS) 5.0 or higher

Database Requirements

- Microsoft® MSDE 2000/2005 Database (100% compatible with Microsoft® SQL Server)

Additional Functionality

- **View & Role Based Security** - that can be easily managed.
- **Email & Forward Documents** - right from the system.
- **Easily Create & Rename** - your folders or files.
- **Models your office filing environment** – intuitive file & folder based structure.
- **Microsoft Office documents** - can be opened within the browser and edited in place, without ever having to leave the browser.
- **EDM.NET Pro synchronizes** with Microsoft Outlook Email, Contacts, Notes, Tasks & Appointments for seamless operation
- **Easy, Intuitive System Navigation** – each system module is few clicks away. It is extremely easy and quick to store, find and forward your documents.
- **View Based Security** – Allows you to modify what the user can see in the system, based on their role.